1. **CCC (Certificate In Computer Certificate)**
   - Introduction to computer
   - Elements of word processing
   - Spreadsheet
   - WWW and Web Browsers
   - Making small Presentation
   - Communication and collaboration
   - Computer communication & internet
   - Intro to GUI based OS

IT Essentials :PC Hardware and Software

Basic identification of basic hardware step by step computer Assembly Operating system ,laptop and Portable Device ,printer &scanner Network security Communication Skills .

Desktop Publishing

Introduction to window ,paint brush ,Coral Draw ,PageMaker.

Financial Accounting Using Tally

Accounting Basics Voucher Types &Entries ,Final Accounts Backup and Security Features.

C/C++ Programming

Data type Operator control statements Structures ,pointers File Handling Classes ,objects Inheritance Overloading Virtual Function Static Function Friend Function Template Exception handling .

C# Programming

Common Language Runtime Overloading , interfaces , Struct , Enums Exceptions handling, Database handling

Web Designing

Internet concepts ,HTML,DHTML, Java Script , Flash Photoshop .

ASP.Net With VB.Net

Web Server controls , Html classes and objects ,Server Objects session Cookies ASP Object Managing user Session Application data Interface VB.Net Coding.

ASP.Net With C#

Web Server controls ,HTML, classes and objects server object sections cookies ASP object Managing User Session and Application Data interface ,C# coding.

J2EE

Jawa,Awt, Applets ,Event Handling ,JDBC RMI JSP Database, Beans, servlets.